



*Old Mill Community Council Inc.
White Oaks Elementary School, Burke, VA
Minutes of the Monthly Meeting*

Date of Meeting: 3 October 2013
Date of Minutes: 7 October 2013
Minutes Prepared by: Karen Smith, Secretary
Attendees:

Maureen Thompson, President
Karen Smith, Secretary
Cathy Moore, At Large
Andrew Guillen, At Large
Michelle Neely, Resident
Lucille Lamb, Resident
Hector Jimenez, Resident

Christine Cheung, Resident
Akbar Karbasi, Resident
Tai Nguyen, Resident
Angela Tibbs, Resident
Rachel George, Resident
Eileen Longstreet, Resident

Meeting Minutes

Welcome and Remarks: Ms. Maureen Thompson, President opened the meeting at 7:15 pm. The Board moved into Executive Session to hold architectural hearings. Following the hearing, the meeting was reopened at 7:40 pm.

President's Report: Waived

Officer Reports:

1. **Vice President's Report** – vacant, waived
2. **Secretary's Report** – To review the subsequent minutes, Ms. Thompson appointed Ms. Moore, Mr. Guillen and herself.
3. **Treasurer's Report** – waived.

Committee Reports:

1. **Streets and Sidewalks – Ms. Cathy Moore**

Sidewalks are scheduled to be finished October 4. Asphalt patching is to follow, as well as striping. The water company will be contacted regarding a section of Cherry Oak of concern. Residents and the Board are pleased with the work done by the contractor to date.

2. Architecture Committee – Ms. Karen Smith

Letters sent to approximately 40 residents with active violations following the re-inspections. Following the results of the evenings hearings and Board's subsequent decisions, letters will be sent to the residents who appeared in person or wrote in regarding their violations. Legum Norman will be sent a list of properties that still have violations and are unable to vote at the annual meeting.

3. Landscaping – Mr. Andrew Guillen

Bush clearing and weeding will be done in the Fall in order to remain within the contract's schedule and save money. Strictly Stumps is preparing an estimate on tree removal in the community, as a large scale tree clean-up is needed. Other tree bids are also being procured. Mr. Guillen is working to get more bids on signs for the community. There is currently no one on the landscape committee.

Old Business:

1. Status of Accounts – Ms. Thompson

Currently 13 properties are in collections, 8 have been there since 2011 and 5 were opened in May 2013. Nine more properties will be voted on in Executive Session. Legum Norman will be running check in at the annual meeting and monitoring which residents may or may not vote due to account status.

2. Website Committee – Ms. Thompson

Ms. Thompson will send Ms. Smith the sections that need to be written for the website. Ms. Smith will provide first drafts to Mr. Guillen. A new website will be launched through Legum Norman once copy is available.

New Business: none

Resident Discussion: Ms. Neely requested the Annual meeting date be changed.

Rachel George would like to ensure that once Premium has cleared the brush on Teakwood that it is maintained. Mr. Guillen assured her it would be done in the fall and spring as noted in the contract.

Angela Tibbs is concerned regarding leaves being blown into the trees and coming right back into yards. She was encouraged to email if she sees this happening. She also noted that Premium mows the hill on Teakwood in the rain, destroying the grass.

Michelle Neely asserts that new concrete stairs on Buffie Court done with the sidewalk work are not within Architectural guidelines, but declined to give specific addresses. Trash on Buffie Courts continues to be a problem. Regarding the landscaping and potential erosion concerns behind Buffie Court, Ms. Smith met with Brian of CAE to review the issue. Brian is putting together a report of his findings and short and long term suggestions for maintenance.

Eileen Longstreet continues to have trash concerns. She would like to see the trash picked up earlier, and all bags to be taken, including small grocery bags. The Board agreed and encouraged residents to call the trash company. Ms. Longstreet also requested the fence by her home between Cloverdale and Box Oak be removed, as the slats continue to break. The Board agreed and voted to remove the fence.

The meeting was adjourned at 9:00 pm. The Board then moved into Executive Session.

Next Meeting: The next Board meeting is scheduled for immediately following the Annual Meeting on October 10, 2013, at 7:30pm at White Oaks Elementary School.